

Questions and answers about Uppsala Construction Logistics Centre

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General questions about Uppsala Construction Logistics Centre

Why is a construction logistics centre being introduced in Uppsala?

Uppsala is growing, in 2030 we are estimated to be 50,000 more inhabitants. In the near future, therefore, 3,000 new homes and 2,000 new jobs per year will be needed. This growth must be smart and sustainable, which is also one of Uppsala Municipality's focus goals.

Uppsala must be at the forefront of environmental and climate change by improving the city's air quality, reducing noise from traffic and reducing greenhouse gas emissions with the goal of being a climate-positive city by 2050. Read more about the municipality's goals and budget on www.uppsala.se.

As the city grows, so does the competition for space on roads. When the city becomes denser, more people need space in a smaller area - both during the construction period and when people start moving in and businesses open in the new areas.

With Uppsala Construction Logistics Centre, we want to coordinate the flow of goods and help reduce the number of construction transports in the city. This in turn reduces the environmental impact and has several positive effects for residents, traders and construction operators active at construction sites in Uppsala municipality by:

- a sharp reduction in construction traffic on public roads
- increased well-being for residents and traders
- good working environment for the construction actors
- increased delivery precision and shorter construction times
- reduced material waste

Uppsala Construction Logistics Centre, together with the supplier Wiklunds Åkeri AB, creates the conditions for reducing construction traffic in and around the city.

What is Uppsala Construction Logistics Centre?

Uppsala Construction Logistics Centre consists of two parts - a delivery planning service and a groupage service.

- In the delivery planning service, which is a digital service, transports are planned in, both those that are going directly to the construction site and those that are going to the groupage centre for groupage.
- The groupage service is based on Uppsala Construction Logistics Centre's groupage centre, where staff receive deliveries, groupage the goods and drive them to the construction sites.

The operation is procured by Uppsala Municipality, where Wiklunds Åkeri AB carries out group loading and flatbed truck transport and is responsible for the delivery planning service.

What should Uppsala Construction Logistics Centre contribute to?

With the construction logistics centre, the number of construction transports will be reduced in Uppsala. The goal is for construction traffic to be reduced by 45 percent in the areas where the Uppsala construction logistics centre is used. We compare this with if the construction logistics centre would not have existed. It contributes to better air, less noise, less traffic and a safer Uppsala, both inside and outside the construction sites. For the contractors working on the projects, the Construction Logistics Centre contributes to better conditions for creating more efficient and sustainable construction.

How is Uppsala Construction Logistics Centre financed?

Uppsala Construction Logistics Centre is financed by the builders who are connected to the Construction Logistics Centre. At present, it is mandatory for builders in Rosendal, Östra Sala hill and Ulleråker to join Uppsala Construction Logistics Centre. Uppsala municipality will add more areas in the future.

Which areas are included in Uppsala Construction Logistics Centre?

Uppsala Construction Logistics Centre started on March 1, 2018 and applies to these areas and stages:

- Rosendal - from stage 2 and all stages thereafter
- Östra Sala hill - from stage 2a and all stages thereafter
- Ulleråker - all stages
- Additional areas decided by Uppsala municipality

Uppsala Construction Logistics Centre is mandatory for builders where the Construction Logistics Centre has been involved as a prerequisite in a land allocation competition or through a special agreement. More areas will be added within the Uppsala urban area.

Questions about groupage delivery and direct delivery

How do I know if the goods are to be loaded together or go as a direct delivery?

There are clear definitions of when goods are to be loaded together and when goods are allowed to go as direct delivery.

If it is under 13 packages or pallets or occupies less than 80 percent of the floor area of the transport vehicle in question, the goods must generally be delivered to the Construction Logistics Centre's cargo centre.

There are exceptions for some types of goods that can always be delivered as direct delivery. See the question of direct delivery for more information.

What is groupage?

Groupage loading means that deliveries with less than 13 pallets/packages or less than 80 percent of the floor area of the transport vehicle in question are delivered to Uppsala Construction Logistics Centre. Every day, Uppsala Construction Logistics Centre's flatbed trucks are filled with fully loaded goods to be transported to various construction sites.

Uppsala Construction Logistics Centre books unloading time in the delivery planning service for their deliveries in exactly the same way as the contractors book direct deliveries to the construction site. This results in the contractors getting a good view of when the delivery from Uppsala Construction Logistics Centre arrives at the construction site.

How are the goods loaded together?

1. A delivery is delivered to Uppsala Construction Logistics Centre. The delivery is less than 13 pallets/packages or less than 80 percent of the floor area of the truck in question.
2. The staff at the Construction Logistics Centre makes an arrival check against the consignment note and an eyepiece inspection to see if there is any damage to the goods. If there is any damage, it is reported to the carrier and the customer of the goods.
3. The goods are placed on the client's/contractor's groupage loading area at Uppsala Construction Logistics Centre.
4. When more goods are delivered, the groupage area is filled.
5. The staff at Uppsala Construction Logistics Centre book unloading time for the delivery. This means that you book a time when the goods are delivered to the construction site. The staff may also have done it in advance for a more regular flatbed.

6. The goods are delivered to the construction site at the time booked and within the lead time requirement according to the Logistics Appendix.

What rules apply to direct deliveries?

Some supplies do not need or should not be grouped. They are called a direct delivery because they can be delivered directly to the construction site. This applies to transports that already have a high load or transports with goods that it are inappropriate to reload.

Which deliveries should be booked as direct delivery?

- Deliveries that have a load of 13 pallets/packages or more.
- Deliveries that have a load of 80 percent of the floor area of the truck in question or more.
- Deliveries with materials that by definition are not suitable for group loading:
diff barrier, geotextile, reinforcement, concrete, floors, hollow decks, filigree floors, shell walls, solid walls, prefabricated unfolding elements, trusses, loose wool insulation, trees, shrubs, grass, paving, asphalt, gravel, stairs, balconies, scaffolding and stamp, pillars and beams as well as dangerous goods.

Which types of materials may be delivered as direct delivery after approval from Wiklunds Åkeri ?:

- Paint and glue
- Deliveries after unforeseen events (ex storm)

Will Uppsala Construction Logistics Centre carry out checks on direct deliveries and bookings in the delivery planning service?

Yes.

Uppsala Construction Logistics Centre has the right to carry out load filling inspections of direct deliveries to the construction sites. Uppsala Construction Logistics Centre has the right to impose a fine if transports are booked as direct delivery without meeting the requirements for what a direct delivery is. Furthermore, Uppsala Construction Logistics Centre has the right to impose a fine if a delivery is not booked in the delivery planning service.

What is a normal package?

A normal package is a package or pallet that can be handled by a person with aids such as a counterweight truck or pallet truck. Maximum permissible weight is 1,100 kilos, the weight includes the entire package with load carrier.

What is a special package?

A special package is a package or a pallet that is not a normal package. It can be a package/pallet that cannot be handled with normal aids or that weighs more than 1,100 kilos.

Cost for handling special packages?:

- Actual time spent working at the terminal in addition to time for handling as a normal package.
- Actual time spent for extra transport planning or booking of special transport.
- Costs for materials and equipment required to perform the service, such as renting a larger truck.

The price list is available on Uppsala Construction Logistics Centre's website, [Price list](#).

What is an express delivery?

It is possible to book an express delivery from the groupage centre during regular opening hours. The

goods must then be delivered within two (2) hours of arrival at the groupage centre. It is required that there is an available unloading time at the company's unloading site.

An express delivery is booked in the delivery planning service (like all deliveries) and is an additional service that Uppsala Construction Logistics Centre offers to builders and contractors. Therefore, the service costs extra according to a current price list. The price list is available on Uppsala Construction Logistics Centre's website, [Price list](#).

Questions about handling at the groupage centre

Where is Uppsala Construction Logistics Centre?

The groupage centre is located on the outskirts of the city along Långtradargatan 10 in Östra Fyrislund near the entrance and exit to the E4. The centre is located in a well-positioned hub to reduce construction transport close to the city to current construction sites.

Address: Långtradargatan 10, 754 54 Uppsala.

Take road 282, Almungevägen and turn onto Långtradargatan. It is signposted with Uppsala Construction Logistics Centre on Almungevägen.

GPS coordinates: 59.845315, 17.720548 alt 59 ° 50'43.1 "N 17 ° 43'14.0" E.

When is Uppsala Construction Logistics Centre's groupage centre open?

Uppsala Construction Logistics Centre is open on weekends and weekdays between 6.30–15.30. The terminal may be open at other times, but only by agreement with Wiklunds. It is an additional service that costs extra. The price list is on www.uppsala.se/bygglogistikcenter.

What lead times apply to groupage deliveries with the flatbed truck?

There are requirements for lead times to be able to plan deliveries.

- Uppsala Construction Logistics Centre guarantees that goods that arrive at the Construction Logistics Centre before 12.00 are delivered to the contractor's unloading site no later than 13.00 the next working day.
- The goods that arrive at the Construction Logistics Centre after 12.00 are delivered to the contractor's unloading site no later than 15.00 the next working day.

Does everyone have their own area at the groupage centre?

Yes. The groupage centre's storage tent is dimensioned based on the size of the projects and the number of projects that can potentially take place at the same time, ie a maximum location. Each client/contractor then has an area in the tent that can change over time according to the project's needs. It is a weatherproof tent with dehumidifier. Not heated.

Can materials be stored at Uppsala Construction Logistics Centre?

Possibility of short-term storage at the groupage centre. The price list is available on Uppsala Construction Logistics Centre's website, [Price list](#).

Long-term storage can be purchased from Wiklunds Åkeri AB at Wiklund's terminal in Funbo Lövsta 149 (755 97 Uppsala). Contact Wiklunds on telephone 018/18 05 05 or email blcuppsala@wiklunds.se for a quote.

Are there any requirements for waste management?

Uppsala Construction Logistics Centre does not have a central solution for waste management. It is possible to buy waste management as an additional service from Wiklunds. The additional service is therefore voluntary. The price list is available on Uppsala Construction Logistics Centre's website, [Price list](#).

All waste management, collection and delivery of containers, vessels, sacks and other things must take place on the designated unloading and storage areas (the issue is handled by the respective urban construction project).

What does it mean that the goods are inspected visually at Uppsala Construction Logistics Centre?

At the construction logistics centre, the staff makes an ocular inspection of all goods that come to the terminal. This means that visible damage to the goods and packaging is reported to the carrier and the customer of the goods. In consultation with the contractor, it is decided how the goods are to be handled. You, the client or contractor, pay for the time spent according to the price list. The price list is available on Uppsala Construction Logistics Centre's website, [Price list](#).

What do you do if the goods are damaged during groupage?

Wiklunds at Uppsala Construction Logistics Centre is responsible for the goods from the time the goods have been received at Uppsala Construction Logistics Centre and until the goods have been acknowledged by the recipient at the unloading site.

If a transport damage is discovered on the goods during groupage delivery with the flatbed truck, you should contact Uppsala Construction Logistics Centre to report and handle the damage. Remember to document the damage carefully with pictures.

An injury - or other deviation - is reported to Wiklunds through a report form which is accessed via Uppsala Construction Logistics Centre's website, [Deviation notification](#).

Uppsala Bygglogistikenter's liability for goods damage is regulated in accordance with Alltrans 2007 general regulations. The Construction Logistics Centre has also taken out supplementary insurance to increase the insurance amount from the current SEK 150/kilo of goods in Alltrans 2007 to SEK 500/kilo of goods. Read more about Alltrans 2007 here. Register case for grouped deliveries - [Alltrans 2007](#).

What do you do if you suspect other damage to the goods?

If there is suspicion of other goods damage, Wiklunds at Uppsala Construction Logistics Centre can perform a content check and document damage. It is an additional service. The price list is available on Uppsala Construction Logistics Centre's website, [Price list](#).

Questions about grouped deliveries

What applies to deliveries with the flatbed truck?

Uppsala Construction Logistics Centre is responsible for keeping lead times. The staff at Uppsala Construction Logistics Centre book unloading times for the flatbed truck deliveries. Then, the contractor can also see in the delivery planning service when the flatbed truck arrives at the contractor's unloading site and what material is included on the flatbed truck. Delivery with the flatbed truck presupposes free time at the project's unloading site.

Who is responsible for unloading the goods from the flatbed truck?

As a client/contractor, you are responsible for ensuring that the unloading resources needed for unloading are in place when the flatbed truck arrives. Goods that can be unloaded with pallet tractors are handled by the flatbed truck driver.

How are the goods acknowledged from the flatbed truck?

When the goods are delivered to the unloading site, they need to be acknowledged. If no person is present, the goods are considered to have been acknowledged at the time of delivery.

How do returns work?

When there is a need for return transport of goods, contact Wiklunds at Uppsala Construction Logistics Centre. The goods are picked up at the construction site with a flatbed truck and transported back to the construction logistics centre. The next day, the contractor's carrier can pick up the goods at the groupage centre. All shipping documents must be completed correctly when the delivery is picked up. Returns are included in the fixed connection fee.

Questions about delivery planning and booking of unloading times

Why must all shipments be booked in the delivery planning service?

With the help of mandatory delivery planning, we can reduce traffic and increase accessibility, avoid queues on the construction sites and reduce the risk of unauthorized people being on the construction site. In this way, security in the area increases.

How do we get started with delivery planning?

Uppsala Municipality invites all builders and contractors to a start-up meeting before each new stage. Then, the municipality goes through how to book deliveries and how the service works. Then you also have the opportunity to ask questions. For questions about the start-up meeting or other information, Uppsala Construction Logistics Centre's operations manager assists. Contact information can be found at the bottom of this document and on Uppsala Construction Logistics Centre's website, [contact](#).

How do you book deliveries?

After a review of Wiklund's terms, each contractor receives access to the delivery planning service. There, the contractor himself books all the transport needed within the project, except for the deliveries made by Wiklunds with the fully loaded loader truck.

It is possible to make different types of bookings depending on the type of transport expected. To determine how this is done, each contractor gets a review of Wiklunds. They can also be contacted for questions - contact information can be found at the end of the document.

What information is needed to book a delivery ??

Groupage:

- Uppsala Construction Logistics Centre (BLC), Långtradargatan 10, 754 54 Uppsala
- Client and contractor
- Name of contact person and telephone number of the contractor

Direct delivery:

- The address of the contract
- Client and contractor
- Name of contact person and telephone number of the contractor

Who can book unloading times?

The client/contractor decides on their own unloading area. This means that the client/contractor announces which persons or functions are to be authorized to make bookings in the delivery planning service for their own unloading areas. The only player who has the right to book times on everyone's unloading areas is Wiklunds when they book the flatbed truck deliveries.

Can a booked unloading time be changed?

Yes.

The delivery planning service is updated in real time, which makes it possible for the contractor to change the unloading time for a direct delivery to an earlier or later unloading time.

Should unloading time be booked for, for example, concrete trucks?

The transport is booked into the delivery planning service and which applies to a certain number of booked time intervals at the unloading site.

What about craftsmen?

As a contractor, you book unloading time for craftsmen in the delivery planning service to unload, for example, tools at the project's unloading site. The unloading must be done at the contract's unloading location. When the tools are unloaded, the vehicle must leave the unloading site to make room for the next unloading.

What about service vehicles?

If service vehicles are to use the project's unloading site, you as a contractor book unloading time in the delivery planning service. When the work is completed, the vehicle must leave the unloading site to make room for the next unloading.

Questions about accessibility and passages into the area**What is required to enter the construction site?**

All transports must be booked in the delivery planning service. The contractors are responsible for booking all their transports, Wiklunds books the flatbed truck. Other rules that apply to staying in the area are handled within each stage.

What applies to staying on the construction sites is handled within the respective project stage and the stage coordinators.

Can the construction project receive deliveries during evenings and weekends?

Yes, if it is allowed to run construction activities within the construction site in the evening or the weekend, it is possible to book deliveries to the construction site.

What happens if a direct delivery arrives too early or too late?

If a direct delivery arrives before or after a booked unloading time, it may not deliver at the unloading site. The contractor can check if it is possible to book a new time earlier or later.

What happens if the flatbed truck arrives late?

If the flatbed truck delivery arrives too late, Uppsala Construction Logistics Centre must book a new

unloading time and deliver the goods as quickly as possible. The event and the cause must also be registered as a deviation in Wiklund's deviation management tool. It is important that contractors register the deviation in order for measures to be taken and since Uppsala municipality uses it as a basis for quality follow-up.

Where can trucks that arrive too early wait?

Transports that arrive before their booked unloading time must not wait in the vicinity of the construction site but must wait for their unloading time elsewhere. For a shorter time and if there is space, the driver can wait at the Construction Logistics Centre's groupage centre. Contact Wiklunds beforehand if the need arises. Contact information can be found at the bottom of the document.

Can materials be stored temporarily on public land?

No, it is not permitted to store, keep, unload or load goods, machinery and tools on public land. The reason is that it should be easy to get around the area.

Questions about connection and costs to Uppsala Construction Logistics Centre

For which builders is Uppsala Construction Logistics Centre mandatory?

The goal of Uppsala Construction Logistics Centre is to reduce the number of construction deliveries in order to achieve Uppsala municipality's sustainability goals and contribute to an attractive city. Therefore, Uppsala Construction Logistics Centre is mandatory for builders in Rosendal, Östra Sala hill and Ulleråker where the municipality has the right to sell land to developers from the municipality. In practice, this means that the companies must be connected to be able to build in the areas. More areas will be added within the Uppsala urban area.

What is included in the mandatory connection?

The mandatory connection to Uppsala Construction Logistics Centre includes

- Free use of Uppsala Construction Logistics Centre's terminal according to current regulations where Wiklunds loads goods together and drives out the deliveries with flatbed trucks to the construction site.
- Free use of the delivery planning service where contractors, through their personal authority, plan direct deliveries by booking them to their unloading location or announcing goods to the construction logistics centre's terminal for groupage. Through the service, each contractor has information on when deliveries and the flatbed truck arrive at their own unloading site/contract area.

In addition, the procured supplier Wiklunds can offer additional services such as warehouse management, delivery and waste management. The price list for extra services that Wiklunds offers can be found on Uppsala Construction Logistics Centre's website, [Price list](#). Contact information can be found at the bottom of the document.

What costs in addition to the connection fee are mandatory if necessary?

- Handling of special packages. Also reimbursed for any extra equipment.
- Handling of transport-damaged goods that have not been caused by Wiklunds.
- Handling of unbooked transports and incorrectly marked goods.

In addition to this, it is possible to order express delivery from the groupage centre during regular working hours (outside regular working hours, this is done in agreement with Wiklunds). It is included in

the price list on Uppsala Construction Logistics Centre's website [Price list](#).

What determines the size of the connection fee?

The size of the connection fee for joining Uppsala Construction Logistics Centre varies. The fee depends on the project's square meters, BTA (gross floor area) above and below ground. A basic sum per BTA is determined for each stage because conditions in the construction sites differ.

What does it mean that the connection fee is based on BTA above and below ground?

Uppsala municipality works with the concepts BTA above and BTA underground when selling land. Uppsala Construction Logistics Centre follows the same method and uses it to price the connection fee for these two categories. The division is made on the basis that garages and basements underground carry smaller transports and thus do not use the groupage centre as much. By having two different levels, the costs are distributed as fairly as possible.

This means that a larger project will pay for more than a smaller project. It also means that a project that builds a parking garage in the basement will pay a little more in connection fee than a project of the same size that does not build a garage.

Questions about quality assurance and instruments

How do the regulations work with fines?

The purpose of the regulations is to make the logistics work as well as possible. The fine is a means of control used to stop misconduct or cheating in connection with transport. The fine can be imposed in three types of events - incorrect delivery, illegal entry and illegal obstacle. The fine is SEK 10,000 per occasion.

- Incorrect delivery means, for example, that goods that should have been grouped together have been delivered as a direct delivery.
- Illegal entry means a delivery takes place at the company's unloading location without being booked in the delivery planning service.
- Illegal obstruction means that accessibility in the area is hindered in some way.

How does Uppsala municipality work with quality assurance?

Uppsala municipality has procured a supplier for Uppsala Construction Logistics Centre, Wiklunds as operator at the groupage centre for the execution of groupage deliveries and the delivery planning service.

In the procurement, high quality requirements have been set to deliver good quality to Uppsala and the urban development projects. The requirements also provide an opportunity for relevant follow-up and disposal.

Questions about how to get started with Uppsala Construction Logistics Centre

Start-up meeting about Uppsala Construction Logistics Centre for builders and contractors

All builders and contractors within each stage are called to a start-up meeting by Uppsala Municipality about Uppsala Construction Logistics Centre. The meeting is carried out before starting work on the Uppsala construction logistics centre in Rosendal, Ulleråker or Östra Sala hill and other additional areas.

At the start-up meeting, Uppsala Municipality and the supplier Wiklunds talk about how the construction logistics centre's groupage centre works and about the service where all deliveries are to be planned.

Which forums will there be to collaborate in?

There will be various forums for Uppsala Construction Logistics Centre. The purpose of these forums is to create and ensure good communication between all parties and other stakeholders.

A forum focuses on follow-up and development and consists of Uppsala Municipality and the supplier Wiklunds. Representatives of builders can also be included here. Another forum is coordination meetings where Wiklunds and construction contractors participate. Uppsala Construction Logistics Centre works closely with the city construction projects in all phases from early planning to the completed area.

Contact information for questions about Uppsala Construction Logistics Centre

Client:	Uppsala municipality
Operations manager:	Jasmin Ahnfors
Phone:	076-15 11 67
E-mail:	jasmin.ahnfors@uppsala.se
Website:	www.uppsala.se/bygglogistikcenter

Supplier groupage centre and delivery planning service:	Wiklunds Åkeri AB
Site manager:	Martin Mattsson
Phone:	018-18 05 05
E-mail:	blcuppsala@wiklunds.se
Website:	www.wiklunds.se